

**Company Name:** New Vista Development

**Job Title:** Construction Project Manager

**Location:** CHAPEL HILL

**Full-time or Part-time:** Full-time **Type of Position:** Employee

**Meets Orange County, NC living wage standards:** Yes

**Compensation:** \$25-\$35/hr (salary could be discussed)

**Benefits:** Health Insurance

**Other Benefits:**

**Start Date:** Flexible Start Date We are looking for the right candidate and can be flexible depending on needs of both parties.

**How to Apply:** To apply or ask questions: email office@newvistahomes.com, call 919-932-5900, or get info from ZipRecruiter

**Deadline to Apply:** Applications accepted on a rolling basis

**Is it ok for candidates to contact you?** Yes

**Contact Name:** Monique P. Mueller

**Contact Email:** office@newvistahomes.com

**Contact Phone:** (919) 625-4336

**Job Description:**

JOB DESCRIPTION

Report directly to contractor/owner to ensure project quality and be provided growth opportunities. Depending on level of skill and potential this can be a very independent position or an opportunity to train up.

Tasks:

Manage residential construction project(s) in a professional & prepared manner by:

- Estimate, order, & arrange pickup/delivery of materials
- Perform some light site work as needed (organize materials, punch work, cleaning, etc..)
- Inspect work continually to ensure proper installation that meets specifications, plans, & budget
- Meet, evaluate, hire, and coordinate/supervise subcontractors & helper(s)
- Execute warranty & emergency work professionally
- Represent our company in the highest manner through written and verbal communications

**Qualifications:**

Do you...

- Live less than 20 minutes from Chapel Hill?
- Have construction experience to do punch work and inspections? (5 years of experience preferred but not required if skilled)
- Comfortably use long ladders, crawl, climb on to a roof, & lift 60 lbs. overhead?
- Have a strong desire for quality, to solve problems, investigate options?
- Have an active smart cell phone and vehicle in good condition?
- Have computer skills to use construction management software like CoConstruct and Google products?
- Are you authorized to work in the USA?
- Have strong work ethic like punctuality, good organization skills, no tolerance for drug or alcohol use during working hours, accountability and reliability?